

Form 11

40-Hour Domestic Violence Training (all in person)

Tracking Documentation Form

Agency Name: _____

This document serves to verify that this staff/volunteer person has completed the forty hour training, as required by the guidelines of the Illinois Domestic Violence Act and the Illinois Certified Domestic Violence Professional requirements.

Note: This form allows for the agency to determine the topic/timeframe for an additional 7 hours – but it is required that these topics/ timeframes are place in the appropriate sections on this form. The ICDVP Board requires the use of this form by all approved ICDVP training sites. It is recommended that a copy of this form be placed in the employee’s personnel file.

Staff/Volunteer/Participant Name: _____

Program Director Signature: _____

ICDVP Required Topics	Time Frame (hours)	Date/Day Covered	Trainer or Training Coordinator Initials
Foundations of Domestic Violence (2 hrs.)			
Definition of Domestic Violence			
Historical and Feminist Perspectives			
Societal and Institutional Issues			
Myths and Realities			
Dynamics (5 hrs.)			
Statistics and Domestic Violence			
Cycle of Violence			
Power and Control Wheel/Types of Abuse			
Barriers or Challenges to Leaving an Abuser			
Identifying Victims/Survivors			
Direct Services Issues (5 hrs.)			
Counseling DV victims/survivors <ul style="list-style-type: none"> • Listening Skills • Service Planning • Confidential Communication • Personal and Professional Boundaries • Empowerment Perspectives 			
Defining Advocacy			
Basic Crisis Intervention Skills			
Documentation of Client Files –Files-Victim’s Survivor’s Rights			

Safety and Assessment (2.5 hrs.)			
Safety Planning			
Lethality Assessment			
Suicide Assessment: Warning Signs, Intervention Strategies (.5)			
Abuser Profile (1 hrs.)			
Overview of Abusers			
Overview of Abuser Program Services			
Children's Issues (3 hrs.)			
Effects of Domestic Violence on Child			
Child Abuse and Neglect			
DCFS Issues			
Safety planning			
Working with Children			
Teen Dating Violence (1 hrs.)			
Dynamics			
Legal Aspects			
Safety Planning for Teen-Dating Violence			
Cultural Competency (3 hrs.)			
Anti-Racism (2 hrs.)			
Religion			
Working with Battered Women with Complex Issues (6 hrs.)			
Older Battered Women			
Elder Abuse and Neglect Act			
Rural Women			
Immigrant Battered Women			
People with Unique Challenges			
Mental Health Issues			
DV in LGBT relationships and Homophobia (1.5 hrs.)			
Substance Abuse and Domestic Violence (1 hrs.)			
Sexually Transmitted Diseases including HIV and AIDS			
Prostitution/Trafficking			
Legal Issues and Domestic Violence (4 hrs.)			
IDVA Act			
Criminal or Civil Court/Orders of Protection			
Criminal Offenses: Assault, Domestic Battery, Violation of Order of Protection, Stalking			
Conditions of Bond			

Full Faith and Credit			
VAWA-Immigration Issues			
Prohibitions Against Firearm Possession.			
Miscellaneous (.5 hours)			
Certification Code of Ethics			
Referrals to and Working with other Agencies/Systems			
<i>This form allows for the agency to determine the topic/timeframe for an additional 7 hours – but it is required that these topics/ timeframes are placed in the appropriate sections on this form. If the additional topics do not fit under any of the topics listed above, put them here.</i>			
Topic:			
Topic:			
Topic:			
Topic:			
Total hours			

Date Training Completed: _____